**AT THE WORKSHOP MEETING**

of the Town Board of the Town of Newburgh held

at 1496 Route 300 in said township at 7:00 p.m.

on Monday the 24th of March, 2025

**Present** Paul Ruggiero, Councilman

Scott Manley, Councilman

*A*nthony R. LoBiondo, Councilman

James Politi, Councilman

**Also Present** Mark C. Taylor, Attorney for the Town

Lisa M. Vance Ayers, Town Clerk

Dawnmarie Busweiler, Deputy Town Clerk

**Absent** Gil Piaquadio, Town Supervisor

*Meeting called to order at 7:02 p.m.*

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. MOMENT OF SILENCE**

**4. CHANGES TO AGENDA-Add #9D &# 9E and take off #11**

**5. POLICE:**

**A. Acceptance of Stop DWI Funding Resolution**

Mark C. Taylor, Attorney for the Town is presenting a Resolution of the Town Board

Authorizing Execution and Delivery of Inter-Municipal Agreement between the Town of

Newburgh and the County of Orange for the Period March 10, 2025 – January 1, 2026 for

Stop DWI Program Services. It covers three enforcement periods coincident with holiday

periods, with the last period ending January 1, 2026. As in the past and as is generally the

case with funding agreements, Article 9 requires the Town to defend and indemnify the

County for claims losses, damages, liabilities, costs and expenses arising out of acts or

omissions of the Town or its agents relating to the Agreement or funds. Article 12 includes

set-off right to withhold monies otherwise due to the Town in the event of a default by the

Town.

MOTION made by Councilman LoBiondo to accept the Resolution Authorizing Execution and

Delivery of Inter-Municipal agreement between the Town of Newburgh and the County of

Orange for the Period March 10, 2025 – January 1, 2026for Stop DWI Program Services.

Motion seconded by seconded by Councilman Politi. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Councilman Politi – yes; Supervisor

Piaquadio – absent. Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

**B. Part-Time Dispatchers**

**I.** Donald B. Campbell, Chief of Police is requesting approval to hire Benjamin Corrado as a

part-time dispatcher. Mr. Corrado would start at a rate of $20.00 per hour not to exceed an

average of 20 hours per week or 1040 hours in any calendar year. I am requesting he

receive a start date effective on or after April 7th, 2025 pending a physical exam and

fingerprinting. (Fund appropriation #001-3120-0100-000).

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MOTION made by Councilman LoBiondo to approve the hiring of Benjamin Corrado as a

part-time dispatcher. Motion seconded by Councilman Ruggiero. VOTE: Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Councilman Politi –

yes; Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

**II.** Donald B. Campbell, Chief of Police is requesting approval to hire Maria Panico as a part-

time dispatcher. Mrs. Panico would start at a rate of $20.00 per hour not to exceed an

average of 20 hours per week or 1040 hours in any calendar year. I am requesting she

receive a start date effective on or after April 7th, 2025 pending a physical exam and

fingerprinting. (Fund appropriation #001-3120-0100-000).

MOTION made by Councilman Politi to approve the hiring of Maria Panico as a part-time

dispatcher. Motion seconded by Councilman LoBiondo. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Councilman Politi – yes; Supervisor

Piaquadio – absent. Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

**C. Part-Time Animal Shelter Helper**

Donald B. Campbell, Chief of Police is requesting approval to hire one part-time Animal

Shelter Helper, Casey Coppola. She will need a physical, drug/alcohol testing, fingerprints

and paperwork to be completed. A proposed hire date on or after April 7, 2025, with a salary

of $20.00 per hour.

MOTION made by Councilman Ruggiero to approve the hiring of Casey Coppola as a part-

time Animal Shelter Helper. Motion seconded by Councilman Politi. VOTE: Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Councilman Politi –

yes; Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

**6. ACCOUNTING: Approval of the Audit**

MOTION made by Councilman LoBiondo to approve the audit in the amount of

$2,028,472.74. Motion seconded by Councilman Politi. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Councilman Politi – yes; Supervisor

Piaquadio – absent. Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

**7. CODE COMPLIANCE:**

**A. Start the Process to Hire Full-Time Fire Inspector**

Gerald Canfield, Code Compliance Supervisor is requesting approval to start the hiring

process to fulfill the full-time vacant Assistant Fire Inspector position. Funds are available

in the 2025 Fire Inspector budget.

MOTION made by Councilman Ruggiero to approve the process to start hiring to fulfill the

full-time vacant Assistant Fire Inspector position. Motion seconded by Councilman Politi.

VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Councilman Politi – yes; Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no; 0

abstain; 1 absent.

**B. Start the Process to Hire Part-Time Building Inspector**

Gerald Canfield, Code Compliance Supervisor is requesting approval to start the hiring

process for a part-time Building Inspector III position. Funds are available in the 2025 Fire

Inspector budget.

MOTION made by Councilman LoBiondo to approve the process to start hiring to fulfill the

Part-time Building Inspector III position. Motion seconded by Councilman Politi. VOTE:

Councilman Ruggiero- yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Councilman Politi – yes; Supervisor Piaquadio – absent.

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**8. COMPREHENSIVE PLAN UPDATE: SEQR Lead Agency Intent Resolution**

Mark C. Taylor, Attorney for the Town presented a draft resolution for the Town Board’s

consideration. Resolution of Town Board of the Town of Newburgh Determining that the

Proposed Adoption of the Town of Newburgh Comprehensive Plan Update is a Type I Action

which Dave Smith has prepared and which will be circulated as part of the coordinated

review.

MOTION made by Councilman LoBiondo to adopt the Resolution for the Town of Newburgh

Comprehensive Plan Update Type I Action. Motion seconded by Councilman Ruggiero. VOTE:

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Councilman Politi – yes; Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no; 0

abstain; 1 absent.

**9. ENGINEERING:**

**A. Cintas Route 300 Sewer District Map, Plan and Report**

MHE Engineering present a Map, Plan and Report for Route 300 Sewer District. This Map,

Plan and Report is detailing the creation of a proposed sewer district to serve four parcels

of property along the Route 300 corridor, north of Gardnertown Road. The Town of

Newburgh has been requested by the owner of two parcels of real property located along

NYS Route 300, which is currently owned by the Cintas Corporation, to evaluate providing

sanitary sewer service to those parcels. The larger Cintas parcel, SBL 34-1-29.1, contains an

industrial laundry facility to support its uniform cleaning service. The Cintas facility has

operated at this location for many decades. Cintas currently disposes of process and

sanitary effluent via trucking of the effluent off site to permitted treatment facilities. The

long-term goal of the Cintas Corporation is to discharge process and sanitary sewer via an

extension of the Town of Newburgh’s sanitary sewer collection system. Cintas additionally

owns an adjacent parcel containing a single- family residence. During evaluation of the

Cintas request, the Town of Newburgh identified certain other properties which could

benefit from connection to the proposed sewer district. These properties are owned by

government agencies, including the Town of Newburgh and the City of Newburgh Enlarged

School District.

MOTION made by Councilman Ruggiero to acknowledge the receipt of the Cintas Route

300 Sewer District Map, Plan and Report. Motion seconded by Councilman Politi. VOTE:

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Councilman Politi – yes; Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no; 0

abstain; 1 absent.

**B. Matrix Business Park Bond Release**

Patrick J. Hines, Rep Town Engineer is requesting approval for Matrix Logistics Center

Roadway Improvement – Security Relief PB #20-17. The office received a request from the

developer to release security associated with the construction of Matrix Drive and other

site improvements. Matrix Drive is the access road to the Matrix Logistics facility located

off of Union Avenue. The project has been completed by the developer. Matrix Drive

continues to be a private roadway solely serving the Matrix development site. As you may

be aware, the offers of dedication and session were filed such that Matrix Drive could be a

Town roadway upon acceptance of dedication by the Town of Newburgh. This was put in

place should Matrix Drive become a through street between NYS Route 300 and NYS Route

52. The Town has received as-built construction drawings for the Matrix properties. On 21

April 2023, this office issued a letter regarding the reduction of the original security

$1,382,221.56 be reduced to $213,060. This takes no exception to the releasing the

remain securities for the construction of the improvements.

MOTION made by Councilman LoBiondo to approve the Matrix Logistics Center Roadway

Improvement – Security Relief PB #20-17 in the total amount of $213,060. Motion

seconded by Councilman Ruggiero.

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VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Councilman Politi – yes; Supervisor Piaquadio – absent.

Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

**C. River Road Geotech Analysis Proposal**

Patrick J. Hines, Rep Town Engineer is requesting approval for River Road Geotechnical

Investigation Proposal. Based on the issues being experienced at River Road in the vicinity

of the power plant. MHE Engineers has solicited a proposal from Tectonic Engineers for a

Geotechnical investigation. The investigation will provide additional information

regarding subsurface conditions impacting the Town’s roadway. A copy of the proposal

for professional services are attached. The base fee for this work under the proposal is

$21,500.00, plus cost for meetings at an hourly rate. The NYC DEP contract DEL 480 has

funding for the Town to undertake the geotechnical evaluation. Costs will be reimbursed

by NYC DEP.

MOTION made by Councilman Politi to approve the River Road Geotechnical Investigation

Proposal. Motion seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes;

Councilman Manley – yes; Councilman LoBiondo – yes; Councilman Politi – yes;

Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

**D. Shoppes at Union Square – Self Storage – Phase III PB #2023-16 Landscape Securities**

Patrick J. Hines, Rep Town Engineer is requesting approval for Shoppes at Union Square –

Self- Storage – Phase III PB #2023-16 Landscape Securities. The applicant’s

representatives, Langan Engineering, have submitted a cost estimate for landscaping

improvements depicted on conditional approved plans. Landscape security estimate in

the amount of $294,000 has been provided. The Town Board should establish the

required securities for landscaping improvements in the amount of $294,000. A

landscape inspection fee of $4,000 is also requires per the code.

MOTION made by Councilman LoBiondo to approve the Shoppes at Union Square – Self

Storage – Phase III PB #2023-16 Landscape Securities. Motion seconded by Councilman

Politi. VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman

LoBiondo – yes; Councilman Politi – yes; Supervisor Piaquadio – absent. Motion passed: 4

yes; 0 no; 0 abstain; 1 absent.

**E. Shoppes at Union Square – Self Storage – Phase III PB #2023-16 Stormwater Securities**

Patrick J. Hines, Rep Town Engineer is requesting approval for Shoppes at Union Square –

Self- Storage – Phase III PB #2023-16 Stormwater Securities. The applicant’s

representative Langan Engineering, has prepared a cost estimate for stormwater

improvements proposed on the subject property. The cost estimate in the amount of

$370,500 has been received. The cost estimate utilizes MHE’s standard cost estimating

unit prices. Based on the above, the Town Board should establish security in the amount

of $370,500. An inspection fee in compliance with Town code is required to be posted. A

4% inspection fee in the amount of $14,820., must be posted by the applicant prior to

stamping of the plans by the Planning Board.

MOTION made by Councilman Ruggiero to approve the Shoppes at Union Square – Self-

Storage Phase III PB #2023-16 Landscape Securities in the total amount of $370,500 and

a 4% inspection fee in the amount of $14,820.00. Motion seconded by Councilman Politi.

VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo –

yes; Councilman Politi – yes; Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no;

0 abstain; 1 absent.

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**10. WATER DEPARTMENT:**

**A. Rescind Polyorthophosphate Chemical Bid Award to Klenzoid Inc.**

Amanda Gilardo, Water Treatment Plant Operator is requesting approval for Chemical

Bid Discrepancy for Chadwick Lake Filter Plant. During the chemical bid process, we

received a bid from Klenzoid Inc. for Polyorthophosphate in the amount of $1.190 per

pound. This chemical is used at our Chadwick Lake facility as a corrosion control agent.

Our facility is set up to use a powder blend 4:1 ratio Polyorthophosphate, however

Klenzoid Inc. has advised us that their product is a liquid blend. With this new

information, the awarded bidder (Klenzoid Inc.) is unable to provide the chemical we

need as the specs required by the bid and water plant.

MOTION made by Councilman LoBiondo to Rescind Polyorthophosphate Chemical Bid

Award to Klenzoid Inc. Motion seconded by Councilman Ruggiero. VOTE: Councilman

Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Councilman Politi

– yes; Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

**B. Award Polyorthophosphate Chemical Bid to Shannon Chemical Corp.**

Amanda Gilardo, Water Treatment Plant Operator is requesting approval to award the

chemical bid (powder blend 4:1 ratio Polyorthophosphate) to the next lowest bidder that

is in spec which was Shannon Chemical at $2.17 per pound.

MOTION made by Councilman LoBiondo to approve to Award the chemical bid to

Shannon Chemical at $2.17 per pound. Motion seconded by Councilman Ruggiero. VOTE:

Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes;

Councilman Politi – yes; Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no; 0

abstain; 1 absent.

**11. ~~HIGHWAY: Hiring of Account Clerk~~**

**12. EXECUTIVE SESSION: UPSEU Labor Contract**

MOTION made Councilman Politi to go into Executive Session at 7:28 p.m. Motion seconded

Councilman LoBiondo. VOTE: Councilman Ruggiero – yes; Councilman Manley – yes;

Councilman LoBiondo – yes; Councilman Politi – yes; Supervisor Piaquadio – absent. Motion

passed: 4 yes; 0 no; 0 abstain; 1 absent.

**Deputy Supervisor Manley said no action was taken in Executive Session.**

MOTION made by Councilman LoBiondo to leave executive session at 7:41 p.m. Motion

seconded by Councilman Politi. VOTE: Councilman Ruggiero – yes; Councilman Manley –

yes; Councilman LoBiondo – yes; Councilman Politi – yes; Supervisor Piaquadio – absent.

Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

1. **UPSEU Labor Contract**

Deputy Supervisor Manley is requesting a motion to approve the United Public Services Employees Union Contract.

MOTION made by Councilman Ruggiero to approve UPSEA Labor Contract. Motion seconded by Councilman Politi. VOTE: Councilman Ruggiero – yes; Councilman Manley – yes; Councilman LoBiondo – yes; Councilman Politi – yes; Supervisor Piaquadio – absent. Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

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**13. ADJOURNMENT**

MOTION made by Councilman LoBiondo to adjourn the meeting at 7:43 p.m. Motion

seconded by Councilman Ruggiero. VOTE: Councilman Ruggiero – yes; Councilman Manley –

yes; Councilman LoBiondo – yes; Councilman Politi – yes; Supervisor Piaquadio – absent.

Motion passed: 4 yes; 0 no; 0 abstain; 1 absent.

*Meeting adjourned at 7:43 p.m.*

*Respectfully submitted,*

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Lisa M. Vance Ayers Dawnmarie Busweiler

Town Clerk Deputy Town Clerk